

25th Jan 2024 – Meeting Tracker – FINAL

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
1.	Attendees, Apologies & Introductions				
	Present	Ross Henning Lesley Palmer Kirsty Rose Matthew Short Nick Botterill Adrian Foster Laurence Cable Graham Worsnop Gemma Winslow Adam Carwardine Peter Giles			
	Apologies	Anthea Kelsall Nic Puntis Howard Greenman Liz Alstrom David Arnup Howard Ham Graham Trickey Kathryn MacDermid			

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2.	Notes of the last meeting (3rd Oct 2023)				
		The minutes and recommendations of the previous meeting are to be considered at the Chippenham Area Board scheduled for the 11 th March 24.			
3.	Finance				
3.1		<p><u>Financial position at 25th Jan 2024:</u></p> <p>(a) 2023-24 allocation = £36,174 (b) 2022-23 carried forward = £30,946.49 (c) 2023-24 3rd party Contributions = £37,158.26 (d) Total Budget for 2023-24 =£104,278.75 (a+b+c) (e) Existing commitments (incl. carry over schemes from 2022-23) = £103,745.19</p> <p>(f) Current Balance = £533.56 (d-e)</p> <p>Invoices for contributions to completed schemes will be issued in early February.</p>	30% contribution to be retained.		
4.	Major Maintenance				
4.1		<p>01/06/2021 Major maintenance list for 2021/22 was included via email, but can also be found here: Highways Asset Management - Wiltshire Council</p>	<p>25/01/24 The most up to date information regarding major maintenance schemes can be seen here</p>		

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		<p>NB query regarding how priorities have been determined based on changes over winter. Concern that the list is out of date.</p> <p>Ladyfield Road was a location previously agreed to move up the list but this has not been done.</p> <p>Charter Road is not on list and is in very poor condition.</p> <p>Question: why Pheasant Rbt is included given current works.</p> <p>The Street Grittleton – concern about condition but is under review for 2025/26.</p> <p>KR to pass concerns to Ray McKenzie. LHFIFG would like to set up a meeting to discuss the Chippenham community area – Ray to be included?</p> <p>06/07/23 Highway maintenance programme 2023-2029 can be found here Highways Asset Management - Wiltshire Council</p> <p>The forward plan is updated once a year using data from machine surveys</p> <p>Ladyfield Road will be taken into consideration when working on the forward programme.</p> <p>Charter Road has been measured and is in the list of sites for additional funding.</p>	<p>Highways Asset Management - Wiltshire Council</p>		

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		<p>Site extents are proposed using analysis of the machine survey data — each site is evaluated before any works are carried out and extents may be shortened or lengthened depending on the designers assessment of the site. Any developer works are taken into consideration when designing the actual scheme.</p> <p>The Street at Grittleton will be re- assessed as part of the annual review of sites.</p> <p>There are plans to have a separate series of meetings entitled Highway Matters. The exact format and timings of these events has yet to be agreed.</p>			
5.	Items awaiting decision				
5.1	4-19-5 Hill Rise / Barrow Green, Chippenham	<p>24/01/23 Awaiting TRO consultation for 20mph speed limit.</p> <p>25/04/23 TRO advert to commence 27th April until 22nd May for consultation.</p> <p>The estimated implementation costs are £15,000. This is yet to be allocated. Costs to be considered at next meeting following TRO advert.</p> <p>06/07/23 Objections received to advert therefore cabinet member report required. Officer recommendation to proceed as advertised.</p> <p>Implementation costs £15,000 to be considered at next meeting.</p>	<p>25/01/24 Cabinet member decision to proceed has been made.</p> <p>This can now proceed to implementation subject to confirmation of TC contribution.</p>		CTC

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		<p>03/10/23 Cabinet member report being processed.</p> <p>Cost estimate reviewed based on new contract rates and estimate is now £11,000. This would be £7700 LHFIFG and £3300 CTC. May need to be deferred to next financial year as exceeds current remaining budget.</p> <p>Any scope for CTC to increase contribution to 50% to allow funding to be allocated? Formal request to PET required from ward councillor.</p> <p>LHFIFG allocation of 50% from next year's budget subject town council contribution.</p>			
5.2	4-20-11 Fairfoot Close to Gascelyn Close	<p>Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery.</p> <p>19/04/2022 KR provided required width information for land to Laura Gosling</p> <p>26/07/22 Initial discussions with Greensquare re: land are encouraging. KR to continue discussions with legal team.</p> <p>04/10/22 Greensquare are in favour of selling land to WC for this scheme at a small cost. It has been agreed that the cost of this, and legal fees, will be covered centrally at no cost to LHFIFG.</p> <p>Design work can now progress. Site meeting to be set up.</p> <p>25/04/23</p>	<p>25/01/24 Cycle Chippenham has secured £5k funding from Bath and West Community Energy which is to be used to fund the topographical survey and legal order process.</p> <p>Cycle Chippenham have also secured an additional £5k and are awaiting outcome of bid to landfill fund and bid to WW community fund. Borough Lands charity discussions are ongoing.</p> <p>£7k from LHFIFG 2024-25 budget has already been agreed.</p> <p>LHFIFG ask CTC to match this £7k contribution. CTC to confirm.</p>		<p>KR</p> <p>CTC</p>

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		<p>Land purchase is progressing. Design work to take place once resource is available.</p> <p>06/07/23 Awaiting resource for design. Ballpark cost estimate based on similar schemes is £25,000.</p> <p>03/10/23 An outline plan is attached with the note tracker for consideration. The estimated cost of construction is £30,000.</p> <p>It was asked if there is potential for 3-way funding cycle chippenham/CTC/LHFIG.</p> <p>Cycle Chippenham are to make a £5k request from CTC community donations fund.</p> <p>Request for some funding allocation from next year's budget LHFIG to assist with grant requests.</p> <p>AF proposes LHFIG commit up to £7000, with up to £3000 from CTC PET. Agreed in principle.</p>			
5.3	4-21-18 A350 to A420 Bumpers Farm roundabout to B4039 Yatton Keynell slip road turning	<p>Excessive speeds creating significant highway safety issues. Attached letter refers.</p> <p>Reduction in speed limit from the western approach to the slip road on the A420 to slow traffic and to reduce speeds at Allington crossroads and onwards to Bumpers Farm roundabout. Attached letter refers.</p> <p>06/07/23</p>	<p>25/01/24 The speed limit review recommended a change in speed limit from the Biddestone Crossroads to Ford at a cost of £16,000. This is approximately 2.5km with 15% in North Wraxall parish and Castle Combe parish (carriageway centre line is boundary), 36.5% in Biddestone</p>		

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		<p>Report has been drafted and is going through check process.</p> <p>Speed limit recommendations align with those put forward by Atkins, however it is recommended that other measures are considered:</p> <ul style="list-style-type: none"> • Junction Improvements at Allington Crossroads • Junction improvements at B4039 junction • Junction improvements at Biddestone Crossroads • Pedestrian facilities/informal crossing, The Shoe. <p>Atkins recommended a reduction in speed limit between Biddestone Crossroads and Ford.</p> <p>KR to include feedback from LHFIG in report highlighting request for extension of 40mph for Bumpers Farm to include Allington crossroads.</p> <p>03/10/23 The report has been issued with the recommendation to progress a speed limit change in section 3 – Biddestone Crossroads to Ford. The cost of the proposed change is estimated at £16,000. Would like to see it start at the Chippenham side of crossroads.</p> <p>Section 3 bisects the parish boundaries of North Wraxall, Biddestone, Yatton Keynell and Castle Combe Parish Councils.</p> <p>In addition, engineering measures to be investigated at The Shoe to improve pedestrian facilities.</p>	<p>and Slaughterford parish and 48.5% in Yatton Keynell parish.</p> <p>A proposal for pedestrian improvements at The Shoe have been circulated with the note tracker for consideration.</p> <p>Group asked if the criteria would be met for a substantive bid. KR advised this was unlikely as the improvements could be implemented in a phased approach.</p> <p>Funding of the speed limit change was agreed from next years budget, subject to a 50% from parish councils split by percentage. This would require the following contribution amounts:</p> <p>Biddestone and Slaughterford PC - £2920 North Wraxall PC - £3880 Castle Combe PC – £600 Yatton Keynell PC - £600</p> <p>The Shoe – the secondary schools in Chippenham are to be encouraged to include improvements in a bid to Taking Action on School Journeys. Otherwise LHFIG will consider implementing this as a further phase of A420 works.</p>		

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		<p>The Biddestone Crossroads and B4039 junction are to be addressed as part of the Local Safety Scheme workstream.</p> <p>North Wraxall concerns about the approach, issues with report and The Shoe. KR to review issues raised and report back.</p> <p>Allington – rugby club access not material to junction – farm shop more influential on vehicle flows.</p> <p>CWPC – interested in liaison regarding the B4039 junction and Allington crossroads.</p> <p>KR to get an update on Bumpers Farm scheme and rugby club application.</p>	<p>It was agreed to fund a topo survey at an estimate of £1500 subject to a 30% contribution from NWPC.</p>		
6.	Items awaiting/under construction/advertisement.				
6.1	5827 – Installation of four sets of White Gates and associated improvements, Biddestone	<p>24/01/23 Order issued to Ringway for outstanding works. Awaiting completion.</p> <p>25/04/23 Ringway were unable to complete these works before the contract ended. A new order is being raised with Milestone for completion.</p> <p>06/07/23 Awaiting installation.</p>	<p>25/01/24 Installation complete. To be removed from note tracker.</p>		
6.2	4-20-15 C151 Ford	<p>24/01/23 KR to arrange further site meeting with GW and NB to discuss PC preferred options.</p> <p>25/04/23</p>	<p>25/01/24 Order is now with Milestone, awaiting works.</p>		

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		<p>Meeting held to discuss options. It has been agreed that signing and road marking changes on the C151 Ford are most appropriate. The estimated cost for providing these changes is £3000.</p> <p>Funding agreed for this subject to parish council contribution.</p> <p>In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000 total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p> <p>06/07/23 Order to be raised for signing and road marking changes.</p> <p><u>See 7.1 in relation to informal crossings.</u></p>			
6.3	4-22-6 Primrose Way, Chippenham – Street nameplate	<p>24/01/23 Funding from TC confirmed. Street nameplate to be ordered for installation next financial year.</p> <p>25/04/23 Awaiting installation.</p>	<p>25/01/24 Works ordered. Awaiting installation.</p>		
6.4	4-22-8 Forest Lane Pewsham – amendments to bollards.	<p>24/01/23 Removal and replacement of bollards is appropriate. Needs approval from RoW team. Cost estimate £1000.</p> <p>Confirmation of contribution from the TC is required.</p> <p>25/04/23 Funding contribution from CTC confirmed. Order to be issued.</p>	<p>25/01/24 Works complete. Item to be removed from tracker.</p>		

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6.5	4-22-9 Hardenhuish Lane to Stainers Way, Chippenham	<p>24/01/23 Removal of barrier and replacement with bollard appropriate. Cost estimate £750. Confirmation of contribution from the TC is required.</p> <p>25/04/23 Awaiting confirmation of funding from CTC. To be tabled at next PET meeting.</p>	<p>25/01/24 Works complete. Item to be removed from tracker</p>		
6.6	4-23-12 Langley Road, Chippenham	<p>Cars continually park in front of our driveway over the end of the dropped curb. This creates an additional hazard when trying to exit our driveway. Our property is lower than the road itself so at the best of time it's hard to see what's coming down Langley Road (inward bound). When drivers choose to squeeze their car into a 'too small' space that may be left outside our house the vehicle creates a problematic sight hazard; we have had a few near misses when turning onto the road. This issue is exacerbated by speeding cars (which is another issue).</p> <p>Could a small section (suggest 2ft) of double yellow lines painted on the left of our driveway (as you look at it) to 'remind' people it is illegal to park over dropped curb. Small expense to WC , big help to us.</p> <p>The Town Council has been made aware that the applicant has been advised that a white "H-bar" marking may be more appropriate in this instance. The Town Council endorses this solution, subject to the above comments.</p> <p>25/04/23 It was agreed that a H bar access protection marking would be provided. Waiting restrictions are not supported.</p>	<p>03/10/23 Lining to be painted when other lining works for LHFIG are undertaken in the area.</p>		

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6.7	4-23-6 North Wraxall	<p>A maintenance survey has been completed and identified issues with regard to highway signage. The hamlet of North Wraxall has financial provisions which they would like to use to upgrade highway signs in their hamlet.</p> <p>We would like Wiltshire Council (WC), Highways department to accept the works, identified on the attached schedule. We would like WCC to price the works attributing each amount between the residents fund and WC.</p> <p>25/04/23 Spreadsheet provided with ballpark costs added by KR. Estimate £11,000 for completion of all requests.</p> <p>KR to provide list with costs to Graham Worsnop. To progress with programme of new sign installation in conjunction with parish council.</p> <p>06/07/23 KR to progress signing installation when resources are available.</p> <p>03/10/23 This has been passed to signing colleagues who will progress proposed changes in due course.</p>	<p>25/01/24 Site meeting held with PC. Works order has been raised. Await installation (likely before Easter).</p>		
6.8	Cycle Parking Chippenham	<p>The Chippenham Cycle Network Development Group has been awarded funds from the Chippenham Town Council's Climate and Ecological Emergency Fund, to fund the installation of more cycle parking in the town.</p> <p>This is a request for inclusion at LHFIG to allocate engineering resource to progress installation</p> <p>25/04/23</p>	<p>25/01/24 Engineer now progressing location specific details and estimate ahead of works pack being issued.</p>		

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		<p>Funding available through CNDG. Needs design allocation and would like to see if any match funding from LHFIG (£1750). This was agreed subject to being ratified at area board.</p> <p>Site visit needed. 06/07/23 Site visit to be arranged. 03/10/23 Site visit undertaken and proposals discussed. This has been passed to an engineer for delivery.</p>			
6.9	Dropped kerbs exercise - Chippenham	<p>25/04/2023 The substantive bid was not accepted. The £12058 funding contribution remains allocated to dropped kerbs subject to LHFIG confirmation for this funding.</p> <p>Funding has been awarded from GWR to provide the dropped kerbs at Marshall Street and Dover Street junctions with Loyalty Road and dropped kerbs at Ivy Road. LHFIG to write to GWR to pass on thanks for funding.</p> <p>The group may wish to consider phased delivery of the dropped kerbs on the master list.</p> <p>Correspondence ongoing with Cabinet Member regarding substantive bid and impact regarding equality act and impact.</p> <p>It was agreed to develop a route – prioritising primary schools, hospital/surgery and bus stops – for delivery of dropped kerbs with funding available. KR to circulate prior to next meeting.</p> <p>06/07/2023</p>	<p>25/01/24</p> <p>The following dropped kerbs have now been completed.</p> <p>011 – St Lukes Rd (Lloyds Pharmacy) 012 – St Lukes/St Francis 015 – Kent Close footpath 016 – Kent Close/Sarum Road 042 – Westbrook Close/Frogwell Road 044 – Park Avenue/Bristol Road 032 – Culverwell Road</p> <p>KR to circulate updated list of dropped kerb locations with note tracker. Proposal for funding £8,000 from next years budget agreed. CTC to be asked to contribute £4000.</p>		To note

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		<p>The following dropped kerb sites are recommended for completion with the budget available (subject to TC contribution). These are based on locations that will offer a wider benefit or complete a route.</p> <p>011 – St Lukes Rd (Lloyds Pharmacy) 012 – St Lukes/St Francis 015 – Kent Close footpath 016 – Kent Close/Sarum Road 042 – Westbrook Close/Frogwell Road 044 – Park Avenue/Bristol Road 030 – Beale Close 032 – Culverwell Road</p> <p>Brook Street to be considered for next year – school holidays.</p> <p>03/10/2023 A works pack and order has been issued to Milestone. Works potentially to take place in December.</p>			
6.10	6846 - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	<p>24/01/23 20mph speed limit report has been issued to Parish Council for consideration. The report recommends the introduction of a 20mph speed limit on Nettleton Road.</p> <p>25/04/23 Awaiting update from parish council.</p> <p>Estimated cost of implementation is £5500.</p> <p>Funding to be considered once update received from parish council.</p> <p>06/07/23</p>	<p>25/01/24 Traffic regulation order documents with TRO team awaiting formal consultation.</p>		

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		<p>Update required from Parish Council regarding funding.</p> <p>Concerns regarding PC being unaware of additional costs needed for implementation.</p> <p>LHFIG funding agreed for Nettleton Road and Hillside, combining the TRO advert.</p> <p>Total £6700. PC contribution of £1675 agreed.</p> <p>£5025 LHFIG agreed. (includes 5.4)</p>			
6.11	4-20-4 B4039 Hillside Burton	<p>24/01/23 Assessment report from Atkins being reviewed by KR and advice sought on recommendations from Wiltshire Police. Report to be circulated once review complete.</p> <p>25/04/23 A recommendation has been made to extend the 30mph speed limit to include Hillside. The estimated cost of this is £3700 including the TRO cost.</p> <p>To be discussed at next meeting pending parish council update.</p> <p>06/07/23 Funding agreed as per 5.2 above.</p>	<p>25/01/24 As above.</p>		
6.12	4-21-11 & 13 Upper Seagry	<p>24/01/23 Seagry Primary School have submitted a TAOSJ application. The advisory 20mph speed limit is to be taken forward under this.</p>	<p>25/01/24 Works pack for advisory 20mph (TAOSJ funded) and village gateway and signing improvements has been issued to</p>		

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		<p>A road safety visit was carried out to observe school drop off. Report to be circulated.</p> <p>25/04/23 The advisory 20mph limit is to be funded by TAOSJ and installed during 23/24 financial year.</p> <p>Improvements to pedestrian warning signing on Henn Lane has been recommended at an estimated cost of £1000.</p> <p>Improvements at 3 entrances to village recommended at £4000 for signing and road marking per gateway (£12,000 total). Village gates may also be provided at an additional £1000 per gate.</p> <p>Parish Council would like to be provided with details around what traffic calming features may be needed to create a 20mph zone.</p> <p>06/07/23 PC wish to proceed with signing and gateway improvements. Funding decision required.</p> <p>CSW established and completed training. Awaiting risk assessment from Police.</p> <p>£13,000 total required. £9100 from LHFIG – PC contribution of 30% confirmed £3,900.</p> <p>03/10/23 Signing works package being prepared along with advisory 20mph installation.</p>	<p>contractor. Implementation expected in February.</p>		

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6.13	4-21-28 C164 Giddeahall to Upper Castle Combe & C179 West Yatton Lane from Yatton Keynell	<p>The C164 is being used by vehicles which are ignoring the weight limit and current advisory signs. This results in vehicles becoming stuck between two walls in West Yatton and damage to private property.</p> <p>The current signage is inconsistent being different at either end of the C164 & on C179.</p> <p>24/01/23 Awaiting confirmation of contribution from Parish Councils. LHFIG to consider funding at next meeting if parish contributions confirmed.</p> <p>25/04/23 Estimate for proposed signing £2800. Requires approval from YKPC and CCPC.</p> <p>Funding contributions from parish councils to be confirmed. Funding from LHFIG to be agreed at next meeting.</p> <p>06/07/23 LHFIG to consider funding £1800. PC contributions agreed.</p>	<p>25/01/24 Works complete. To be removed from tracker.</p>		
6.14	4-22-15 Hungerdown Lane, Chippenham – amendments to shared use path at junction	<p>24/01/23 Ongoing. KR to review</p> <p>25/04/23 No update. Still on list – design and cost estimate to be prepared.</p> <p>06/07/23 Dropped kerb and footway regrading opposite Queens Crescent junction.</p>	<p>25/01/24 Order raised for investigation into underground utilities to inform design.</p>		

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		<p>Works would require signal switch off and multi way lights during works. Cost estimate £6500.</p> <p>£1000 from last years budget to be used. £3850 from LHFIG agreed. TC contribution to be confirmed £1650</p> <p>03/10/23 Works pack being prepared.</p>			
6.15	Various bridleways, Chippenham	<p>Request for signing at bridleways listed below to make it clear that cycling is permitted.</p> <ul style="list-style-type: none"> • CHIP7 – Bath Road through to Kingsley Park (linking to CHIP35) • CHIP35 – Hungerdown Lane to Kingsley Park (linking to CHIP7) • CHIP33 – Lords Mead to Bumpers Farm Industrial Estate • CHIW20 – Bridge over A350 at Frogwell • CHIP40 – Forest Lane to Pewsham Way <p>25/04/23 Estimate for cost for signing changes to be prepared.</p> <p>06/07/23 Cost estimate of £300 per sign. Total of £1500 based on 1 sign per location.</p> <p>TC contribution £450 to be confirmed. LHFIG funding agreed £1050</p> <p>03/10/23 Awaiting works package. Signing to be agreed prior to order being issued.</p>	<p>15/01/24 KR to send plans to LC.</p>		KR
6.16	4-21-22 Saxon Street, Chippenham	24/01/23	03/10/23		

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		<p>Awaiting confirmation of street nameplate requirement from TC.</p> <p>Waiting restrictions to be included as part of batch of restrictions to be advertised.</p> <p>25/04/23 Awaiting confirmation from TC re street nameplate.</p> <p>06/07/23 Awaiting update from TC</p>	<p>CTC have now confirmed funding. This can progress to installation.</p>		
6.17	<p>Waiting Restriction Review – Batch advert – Chippenham Town</p> <p>Includes 4-23-8 Market Place, Chippenham</p> <p>See list of requests provided for info.</p>	<p>The current list has been circulated and includes recent additions requested through LHFIG. A budget allocation for the advertisement cost is required.</p> <p>25/04/23 LHFIG to consider £2500 allocation to fund TRO advert costs.</p> <p>Funding agreed subject to town council contribution. To be progressed to advert.</p> <p>06/07/23 Awaiting town council funding decision.</p> <p>03/10/23 CTC have confirmed contribution however this also relates to works at Market Place. The proposal for Market Place does not require a TRO but requires signing to be installed and changes to the gate layout.</p> <p>Market Place sign and gate changes are costed at £1400 (£980 LHFIG/£420 CTC). Funding agreed.</p>	<p>25/01/24</p> <p>KR to add additional requests to list and circulate TRO plans.</p>		KR

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		KR to circulate list of waiting restriction requests.			
6.18	4-22-18 Seagry Road, Sutton Benger	<p>24/01/23 LHFIG support investigation of traffic calming on Seagry Road. KR to review.</p> <p>25/04/23 Traffic survey requested to provide data on existing speed and traffic profile.</p> <p>06/07/23 Traffic survey details circulated with note tracker.</p> <p>85th percentile speeds are recorded at 37mph.</p> <p>KR to prepare options and liaise with parish council.</p> <p>CSW to be considered subject to police approval. RH to discuss enforcement with Wiltshire Police.</p> <p>03/10/23 Site meeting held. Proposal circulated with note tracker. Estimated cost of implementation £4500 (£3150 LHFIG/£1350 PC).</p> <p>Funding agreed.</p> <p>Refresh of existing lining to be undertaken by area highways (likely to be Spring 2024).</p>	<p>25/01/24 Order issued to contractor. Awaiting implementation.</p>		
7.	Items under review				
7.1	4-20-15 C151 Ford – Crossing Points.	In addition, 2no informal crossings on the A420 in Ford are proposed at an estimated cost of £6000 (£12,000	<p>25/01/24 Awaiting funding</p>		

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		<p>total) each. Detail design to be drawn up to facilitate investigation into alternative funding opportunities.</p> <p>06/07/23 Funding alternatives require applications through a charitable vehicle – not open to parish councils generally.</p> <p>KR to provide information to parish council.</p> <p>KR to find out whether list is held by WC for funding opportunities.</p> <p>03/10/23 Proposed locations and standard detail included with note tracker.</p>	<p>This to be combined with the other A420 scheme.</p> <p>GW confirmed that one location preferred to start with rather than both. Old Coach Road chosen. £6k total</p> <p>Approve in principle subject to funding and confirmation from PC.</p>		
7.2	4-20-3 Hardenhuish Avenue Chippenham	<p>24/01/23 Site meeting held. Cllrs to letter drop residents to identify issues and concerns.</p> <p>25/04/23 Cllr MacDermid and town councillors to canvas residents.</p> <p>06/07/23 Awaiting update following residents survey.</p> <p>03/10/23 Residents survey indicated that some residents would like to see a 20mph speed limit introduced, but others felt unlikely to be needed as parked cars slow vehicle speeds at present.</p> <p>Other issues highlighted were:</p> <ul style="list-style-type: none"> • School related parking on Yewstock. 	<p>25/01/24 Cllr MacDermid has confirmed that residents are keen for 20mph limit.</p> <p>No action agreed by LHFIG at this meeting.</p>		

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		<ul style="list-style-type: none"> • Drivers using route to avoid traffic lights at New Road/Station Hill. • Possible closure of one end of avenue to prevent through movement – unlikely to be supported by all. <p>RH and LC to speak to KM about survey results.</p>			
7.3	4-20-1 A429 Stanton St Quintin – request for pedestrian crossing	<p>24/01/23 KR to circulate report once complete.</p> <p>25/04/23 Report being prepared however the need for improvements has been highlighted to development control and the following statement provided:</p> <p><i>“Wiltshire Council Spatial Planning Team are assessing opportunities for further employment near to J17 as part of the Local Plan Review. Should these opportunities be progressed for formal allocation, then the Highway Authority will seek to sustainably link these new developments with existing settlements such as Stanton St Quinton”</i></p> <p>06/07/23 Report circulated with note tracker. Active travel improvements and crossing recommended. LHFIG may wish to consider alternative funding opportunities set out in report.</p> <p>Funding opportunities through development management are being sought.</p>	<p>03/10/23 Opportunities for funding through development management still being sought.</p> <p>KR to find out if any funding available as part of solar farm development.</p> <p>LHFIG to write to Strategic Planning Committee and speak to development control officer to further highlight request for funding.</p>		
7.4	4-22-13 A350 Plough Crossroads, Kington	24/01/23	25/01/24		

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	Langley – request for pedestrian crossing facility.	<p>Atkins traffic signals do not recommend changes to intergreen timings to facilitate crossing as due to the technology used, this could increase conflict between pedestrians and vehicles.</p> <p>Atkins are to investigate the feasibility of providing a dedicated crossing although it is acknowledged that this will not be compliant with recommended standards.</p> <p>Awaiting outcome of Atkins review.</p> <p>25/04/23 Awaiting update from Atkins. KR to provide as soon as available.</p> <p>06/07/23 Technical note received from Atkins with options included. Atkins preferred option is option 2 at a cost of approx. £91,000.</p> <p>KR to raise vegetation cutting back with area office.</p> <p>LC – should be upgraded to include cyclists.</p> <p>KR to discuss alternative funding opportunities and if none available, substantive bid to be considered.</p>	<p>Opportunities for funding through development management still being sought.</p> <p>It was agreed that if funding does not become available through development etc, then a substantive bid will be submitted in 2025.</p>		
7.5	4-22-11 Malmesbury Road Roundabout - Crossings	<p>Request for crossing provision at Malmesbury Road roundabout. Please see redacted request form.</p> <p>It was suggested that the crossing provision and issues with developer installations be brought up at full council.</p> <p>24/01/23</p>	<p>25/01/24 Mike Crook progressing bid for CIL funding.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR to review.</p> <p>25/04/23 The provision of a crossing at this location will need to be incorporated with the existing traffic signals and as such is a scheme likely to be outside of the LHFIG scope. It is recommended this is highlighted within the LCWIP.</p> <p>KR to investigate if Capability Funding available for this.</p> <p>06/07/23 KR to discuss funding with Mike Crook. Internal discussions to be had.</p> <p>03/10/23 Mike Crook is trying to find out if CIL funding is available to fund the introduction of a crossing as this will be a substantial project.</p>			
7.6	4-23-11 Stanton St Quintin	<p>Request for signing to deter use of route through SSQ village as an alternative route when M4 is closed. Also request unsuitable for HGV signing and assistance to have the route shown as unsuitable for diverted vehicles on google maps.</p> <p>25/04/23 LHFIG to write to Michelle Donelan to ask for assistance with changes to google algorithm for directing SAT NAV.</p> <p>06/07/23 Letter to be written by RH & LC. To include Grittleton and other villages impacted by this.</p>	<p>03/10/23 RH and LC to write to Michelle Donelan.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
7.7	4-23-4 Marshfield Road, Chippenham	<p>Dangerous driving has been increasing over the years which creates higher levels of risk to all road users and residents. Drivers have been observed to accelerate hard when joining from the Ivy Lane direction but then have to take evasive action due to traffic obstructions (poor design).</p> <p>The section of road appears as two lanes but the road is not wide enough. With increased congestion from the recently introduced New Road traffic scheme stationary traffic in the right lane drivers are forced to make changes at speed due to vehicle obstructions.</p> <p>1 - An updated safety assessment of Marshfield Road is needed. 2 - Review the impact of recent changes to traffic management on adjoining roads. 3 - Review road design/markings/signage. 4 - Reduction of speed limit to 20-mph 5 - Traffic assessment for best solution.</p> <p>25/04/23 KR to arrange site visit and review.</p> <p>It was highlighted that this area is within the LCWIP – one scheme requested is a scheme along Marshfield Rd into town centre.</p> <p>KR to speak to Mike Crook, Sustainable Transport.</p> <p>03/10/23 Site meeting held. Review for next meeting.</p> <p>Mike Crook has established that from a cycle perspective, it would be desirable to focus on other</p>	<p>25/01/24 Proposal issued with note tracker for consideration.</p> <p>KR to progress feasibility design for build outs and review traffic data once received.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		routes in the first instance however KR to review route in relation to resident's current concerns.			
7.8	Bath Road, Chippenham	<p>As part of the recent granting of planning permission for the Rontec Esso petrol station on Bath Road at Patterdown roundabout, the applicant agreed to transfer a 1m-wide strip of land across the site frontage to Wiltshire Council, for the purpose of creating a future shared-use footway/cycleway across the site. This will enable the shared-use path that currently ends at the tunnel under the railway, to be extended across Brunel Court and the petrol station frontage, to link to bridleway CHIP7, which leads towards Ladyfield Road and Kingsley Park. There are also aspirations to continue the cycleway along Bath Road towards the hospital, with this route being one of the priority routes identified in the emerging Chippenham Local Cycling and Walking Infrastructure Plan (LCWIP).</p> <p>Works now need to be undertaken to design and deliver this scheme</p> <p>25/04/23 KR and Laurence to arrange site meeting. Design resource is required. KR to discuss with Sustainable Transport.</p> <p>06/07/23 Site visit to be arranged.</p> <p>03/10/23 Site visit held. Awaiting design resource.</p>	<p>25/01/24 Design resource now available and progressing.</p>		
7.9	4-23-20 Railings, Wood Lane, Chippenham	Along Wood Lane is a retaining wall that is topped with a footpath and a run of iron railings. It's approx. 80 meters long, starting opposite Bakehouse Close and	<p>25/01/24 Funding was not agreed.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>extending up to Flowers Manor retirement home. This is to protect pedestrians from a 3 to 4 foot drop into the road below. The railings are in a terrible condition, with the majority of the rungs bent and misshapen and many rungs missing altogether along it's length. The footpath is well used by pedestrians coming in an out of town. I'm very concerned for young children who may be at risk of falling through the gaps into the road below.</p> <p>Replacement of the railings - this part of Wood Lane sits within a conservation area and fronts two listed buildings, so replacement railings need to be elegant and in keeping, rather than purely utilitarian in form. Having spoken with a local architect, we both agree that bow topped railings in black would be an excellent solution and would work well alongside the new railings that form the boundary of the Flowers Manor Care Home.</p> <p>06/07/23 It was discussed that a housing application has been put in at old police station site. Is there any scope to include this in that?</p> <p>KR to discuss with area office as to any potential maintenance input.</p> <p>03/10/23 Local Highways have undertaken ad-hoc repairs as needed but do not have a budget to undertake wholesale replacement.</p> <p>The group asked if there is any funding from development that could be used for this or if the civic society have any funding?</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
7.10	4-23-21 Footway tunnel, Bath Road to Southmead, Chippenham	<p>The footway tunnel under the main railway line is unlit and is a " black hole" at night. It is a main pedestrian route between the Sheldon area and Bath Road. Having spoken to a number of residents it appears it is hardly used at night due to safety fears and there has been reports of ASB.</p> <p>Would like to see lighting installed.</p> <p>06/07/23</p> <p>To be included in site visit and to review.</p> <p>03/10/23</p> <p>Site visit undertaken.</p> <p>The footway under the rail bridge is part of CHIP7 right of way but is not owned by Wiltshire Council or part of the adopted highway.</p> <p>LHFIG can use funding to improve rights of way, however landowner permission would be required as well as permission to work under the rail bridge from Network Rail. Gaining this permission is likely to be a lengthy process and will have costs associated with it.</p>	<p>25/01/24</p> <p>KR to speak to street lighting and open discussions with Network Rail.</p>		
7.11	4-23-13 Fallow Field Close/Foxgrove/Footpath CHIP115	<p>Six of the footways leading from quiet residential streets to footpath CHIP115 (3x from Fallow Field Close, 3x from Foxgrove) have chicane barriers on them.</p> <p>As the paths lead on one side to footpaths, and on the other to the ends of quiet residential cul de sacs, I am unsure whether these barriers are performing any safety purpose. It is possible they were installed to prevent moped/motorcycle access to CHIP115. However, there are various other points along</p>	<p>25/01/24</p> <p>The 6no barriers can be removed for an estimated cost of £650.</p> <p>Allocation of funding is required from LHFIG and TC.</p> <p>Agreed subject to TC funding agreement.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>CHIP115 where access is possible without needing to negotiate chicane barriers. All six barriers may prevent disabled people from accessing CHIP115, and may therefore be illegal under the Equality Act 2010. They also massively hinder those using pushchairs.</p> <p>Please can these six barriers be removed, and if vehicle access needs to be prevented, white, reflective bollards be installed instead, ensuring sufficient clear space is maintained to enable those using mobility aids to pass through unhindered?</p> <p>06/07/23 KR to review and report back to group.</p>			
7.12	4-23-30 Union Road Chippenham	<p>Union Road links New Road and Old Road to the back of the station. It is current 2-way, but is restricted in width and the nature of businesses one the street, traffic flow and pedestrian movements have highlighted its current provision is not fit for purpose to encourage positive and smooth flow of vehicles, cyclists and pedestrian traffic.</p> <p>Given the current use of businesses on Union Road, parking and access constrains to and from both New Road, Old Road and the rear station entrance it has been discussed with the Artisan Quarter committee, and proposed, for Union Road to be changed to a one way road leading from Old Road to New Road in an East to West direction. This would also involve pavement improvements, parking zone changes, cycle street parking and a contraflow cycle lane. Much of this change could be initially be completed through line</p>	<p>25/01/24 An initial review is underway, with collision data reviewed (no collisions recorded) and site visit undertaken. Traffic survey has been requested to determine vehicle numbers using the road currently. This will inform the design process.</p> <p>A planning application has been made for conversion to residential (S106 agreement – asking if can be used for highway changes instead of current arrangement for sculptures in park).</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>painting works if needed, with a later phase to formalise the hard landscaping changes.</p> <ul style="list-style-type: none"> - The Town Council supports this request in principle. However, this ‘in principle’ acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting. - The Town Council asks that the LHFIG note the possibility for S106 funding to become available to support this highways improvement request, though this is subject to the determination of PL/2023/05290 to that effect. - It is further asked that any identified highways issues at or approaching the Langley Road junction are considered when addressing this request for Union Road. <p>03/10/23 The group asked if there is any potential for funding from GWR for this.</p> <p>KR to review and report back.</p> <p>Also to look at S106 funding opportunities. Local businesses willing to contribute.</p>	<p>Artel keen to contribute. Businesses keen to do fund raising.</p> <p>KR to progress design options following review of traffic information.</p>		
8.	Items awaiting further investigation / officer resource				
8.1	4-22-19 Pewsham Estate – dropped kerbs.	24/01/23	06/07/23 Update required on locations		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>LHFIG support request. KR to review request and contact resident for more information regarding locations</p> <p>25/04/23 Need information regarding locations of dropped kerbs.</p> <p>Cllr Cape to follow up with resident to see if locations have been identified. These locations are on a route to and from school.</p>	CC trying to contact resident.		
8.2	<p>4-23-22 High St, Kington St Michael</p> <p>4-23-29 20mph Speed Limit Request, Kington St Michael</p>	<p>Traffic calming measures and signage exist. Unfortunately the give way arrangements do not prevent road users from speeding through disregarding the signage.</p> <p>Instead of a give way to oncoming traffic situation a stop/halt sign should replace this with appropriate road markings.</p> <p>The Parish Council is also requesting advice on how to achieve the lowering of the speed limit to 20mph. The Council will be installing SIDs to focus drivers minds but the long term solution must be a 20mph zone throughout the village.</p> <p>06/07/23 KR explained that STOP line rules are not likely to be met at this location. To review site and report back to group.</p> <p>Concerns around increased vehicle volumes and speeds.</p> <p>Want to highlight village environment etc.</p>	<p>25/01/24 Awaiting update re funding allocation and contribution from parish council.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>KR to ask for traffic survey to be redone.</p> <p>03/10/23 STOP signs and lines are regulatory and are for installation only where drivers are to enter major roads with restricted visibility. Neither the sign or road marking are permitted for use at traffic calming arrangements such as the one at High Street, KSM.</p> <p>For consideration of a 20mph speed limit in the village, it is necessary to undertake a 20mph speed limit assessment. The cost of this is £2500 of which a 30% contribution must be borne by the parish council. The assessment outcome will determine if a 20mph speed limit is appropriate. It does not guarantee that a reduced speed limit will be recommended nor does the cost of the assessment cover any of the costs associated with implementing any changes.</p>			
8.3	4-23-31 Grittleton Road Yatton Keynell	<p>The pavement on Grittleton Road at the junction with The Street (B4039) is narrow and sloped towards the road, the pavement was constructed around an existing front door step. This forces wheel chair users, mobility scooters users & those with push chairs into the road to pass this obstruction, with increased danger as there are usually vehicles parked in the road as well.</p> <p>Residents that use the Grittleton Road are unable to safely access the Surgery, School, Shop Village Hall & pub.</p>	<p>25/01/24 KR to review and see if any action can be taken.</p>		
8.4	4-23-33 Various side roads, Chippenham	<p>Rule H2 of the new Highway Code states that vehicles turning into and out of side roads must give way to people waiting to cross that road. Where a</p>	<p>25/01/24 Site meeting held. KR to prepare options and cost estimate for side</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>cycleway/shared-use path crosses a side road, the same applies: vehicles entering or exiting the road must give way to those using the path.</p> <p>This rule is already in force. However, many drivers do not give way when people are waiting to cross. This creates a significant safety risk to people crossing at side roads, who are entitled to step/wheel/cycle out.</p> <p>We want to address this by making changes to a number of junctions around the town, where shared-use paths cross side road entrances, to make it clear to drivers that they must give way. This will help make walking, wheeling and cycling easier (in line with Chippenham Town Council's climate ambitions), and also create a safer environment, particularly for the most vulnerable, in line with Wiltshire Council's legal duties under the Highways Act 1980.</p> <p>The locations of side-road junctions where shared-use paths cross are as follows:</p> <p>1. Hungerdown Lane</p> <ul style="list-style-type: none"> • All side road junctions from Bristol Road to Bath Road on EAST side (7 in total) <p>2. Hardenhuish Lane</p> <ul style="list-style-type: none"> • All side road junctions from Ridings Mead to Bristol Road on EAST side (8 in total, including school entrances) <p>3. Bristol Road/Bumpers Way</p> <ul style="list-style-type: none"> • Junction with Middlefield Road: https://goo.gl/maps/khLCqc13rXq6CnYM6 • Junction with Frogwell (WEST side): https://goo.gl/maps/9YtJGQ3mhtnFeVA5A • Entrance and exit from Chippenham Retail Park: https://goo.gl/maps/PuJd9wb6Y3zPpEbA 	road junctions with Hungerdown Road.		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>4. Bath Road</p> <p>5. Marshfield Road</p> <ul style="list-style-type: none"> • Junction with Dallas Road: https://goo.gl/maps/naXPtPYjvTNUHHHD6 <p>6. North Chippenham Link Road – south side</p> <ul style="list-style-type: none"> • All junctions between A350 and B4069 <p>7. Easton Lane</p> <ul style="list-style-type: none"> • All side road crossings between Saltersford Lane and Haystack Avenue <p>8. Exeter Close</p> <ul style="list-style-type: none"> • Junction with Sandown Drive: https://goo.gl/maps/55jizR2ufYtnA6Ac9 • While this is the only side-road crossing in Cepen Park South, it may make sense to assess priorities at the other locations where the shared-use paths cross the roads, for consistency <p>9. Cocklebury Road</p> <ul style="list-style-type: none"> • Station car park entrance (opposite Sadlers Mead junction) • Station car park entrance (opposite college) • Junction with History Centre: https://goo.gl/maps/UMGaWibAerVBYP6e9 • Junction with Great Mead: https://goo.gl/maps/HcbZTgRHoJ2gTTRaA • Junctions on north side of Methuen Park roundabout: https://goo.gl/maps/yBRUFYvsGih5X9k6A • Junction with Bath Road industrial estate: https://goo.gl/maps/JmyRZtn34jt4ixo69 <p>There is a variety of ways in which this can be addressed, including ‘Give way’ markings on the road, and/or raised table crossings.</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		03/10/23 Site meeting requested.			
9.	Items on hold / for information only				
9.1	4-20-12 Baydons Lane to Long Close	Land negotiations required. Being led by Sustainable Transport. May return to this group for design work/delivery. 04/10/22 No update 25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.			To note
9.2	4-21-1 Shared Use Path – Island Park	Laura Gosling is looking into feasibility of some widening and signing in this area already. To be progressed by Sustainable Transport for further discussion. 25/04/23 No update. Sustainable transport currently working on priorities raised by CNDG.			To note
9.3	4-21-21 Hill Corner Road, Chippenham 4-23-10 Hill Corner Road, Chippenham (request for street lighting and traffic calming)	The junction of Hill Corner Road (HCR) has become increasingly dangerous, not only for the fellow driver but for the pedestrians and the local wildlife too! Since the Birds Marsh development has sprung up there has been a huge uptake in traffic, plus cars heading down the steep hill towards the HCR junction are usually traveling far too fast which has resulted in several cars crashing through the Tale of Spice car park and demolishing the fence and telecoms units. It won't be long before a serious accident will happen which may result in an injury or worse, death.			To note

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>HCR/Malmesbury Road junction should be ‘widened’ to allow vehicles that are turning into HCR from the steep hill side of Malmesbury Road to turn safely without hitting other vehicles that are stood waiting to get out. If a ‘small’ roundabout was added at this junction, then this would help to make drivers ‘slow down’ to this point and help to reduce the issues with pedestrians crossing over the road by moving the current traffic island in the centre of the new widened part and a path added on the opposite side to allow pedestrians to be able to cross the road safely.</p> <p>24/01/23 To be reviewed in Summer 2023 once new patterns are established following road opening.</p> <p>Cllr MacDermid is meeting David Lear and will raise issues with Hill Corner Road and issues relating to Birds Marsh development.</p> <p>Reports that link road not being used as much as expected due to collisions at Malmesbury Road roundabout. KM to report back to next meeting re outcome of discussions with highways development control.</p>			
9.4	4-22-7 Malmesbury Road, Chippenham – Crossing nr St Pauls Church	<p>24/01/23 Changes to belisha beacon to increase visibility are estimated to be in the region of £3000. To be considered for funding.</p> <p>Road markings to be put on list for refreshing. 25/04/23 LHFIG and TC to consider funding (£3000)</p>			<i>To note</i>

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		On hold for time being due to funding constraints.			
9.6	4-20-7 Bristol Road, Chippenham	<p><i>Request for formal crossing (Puffin / Zebra) by the entrance to Lidl Store. https://www.google.co.uk/maps/</i></p> <p>24/01/23 KR explained that having reviewed the pedestrian assessment further, a formal crossing near Lidl can be recommended. The likely cost being in the region of £80,000. This would be a substantive bid.</p> <p>The group asked that consideration continue to be given to a reduction in speed limit to 30mph. Discussion also took place around the provision of a crossing at Hathaway medical centre. It was agreed to investigate improvements to the refuge island.</p> <p>25/04/23 Revised report circulated with note tracker recommending signal-controlled crossing.</p> <p>LHFIG to consider funding detailed design at estimated cost of £20,000.</p> <p>The group remain keen to see 30mph speed limit on Bristol Road.</p> <p>KR is to discuss with major projects team to determine if any scope for additional funding and how the changes at Bumpers Farm may impact this.</p> <p>Cllrs to approach schools to update travel plans to potentially apply for funding through TAOSJ.</p>	<p>06/07/23 There is no scope to extend the proposals for Bumpers Farm to include further crossing facilities on Bristol Road (other than those already proposed by the scheme) or to reduce the speed limit to 30mph.</p> <p>Crossing across Hungerdown Lane is a request for the future and through LCWIP. To be considered as part of any crossing changes – potential to signalise junction.</p>		

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9.7	4-23-27 B4069 Kin House Kington Langley	<p><u>Existing issues</u></p> <ul style="list-style-type: none"> Residents currently find it unsafe to cross the B4069 especially with dogs to get to the rest of the village Increased number of vehicles entering and leaving Kin House due to its new commercial position as a successful event hotel since March 2022 HGV traffic out of Chippenham has increased due to the unsafe right turn at the Malmesbury road roundabout when using Kilverts Way forcing Wavin to direct all their northbound HGVs via B4069 <p><u>New issues</u></p> <ul style="list-style-type: none"> Opening of a shop & cafe in the grounds of Kin House will dramatically increase the volume of vehicles needing to enter or leave the property via Entrances A & B. It will also require pedestrians from the village to cross the B4069 to reach the Café & Shop. Currently, it is not safe to cross the B4069 in this area due to the high speeds of traffic and the 40MPH limit. The village support the creation of a shop and cafe and wish to use it as a village asset. This means a safe access for pedestrians is needed across B4069. There are two entrances either side of dangerous bends. The southbound 40MPH speed limit begins on a fast straight road from Sutton Benger, and is followed by a left-hand bend and then Entrance B to the Kin House is approximately 200m further – itself on a bend. We believe that the speed of cars & HGVs on this section of the B4069 is too high to allow the increased number of pedestrians to safely cross the road and the increased number of vehicles wanting to enter or leave the Kin House Shop & Café. <p>One solution could be to extend the location of the existing 30MPH limits for the village of Kington Langley by about 300M southbound and 440m northbound on</p>	<p>06/07/23</p> <p>No request for funding at this stage.</p> <p>KR to review options for crossing facility and change to speed limit.</p> <p>Arrange site visit. Planning application to be submitted in around a month.</p> <p>03/10/23</p> <p>Site visit undertaken and email report included with note tracker.</p> <p>Planning application being submitted by Kin House.</p>		

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		<p>the B4069 to include the area in front of the Kin House. We believe that this action together with establishing an uncontrolled crossing area for pedestrians will greatly improve the safety of residents and pedestrian / vehicles entering and exiting the Kin House shop & café.</p> <p>This suggestion is supported by local villagers, the Kington Langley Parish Council and the owners of Kin House who are about to submit their planning application for their new shop & café at Kin House. We are, or course, open to other ways to resolve this issue.</p>			
9.8	4-23-23 A420 Allington Crossroads	<p>Highway safety at crossroads from linking local roads (Sheldon Lane and Allington Lane). Backing up traffic to A350 Bumpers Farm roundabout prevents lane users to enter and egress A240 safely.</p> <p>The A420 is National speed limit. Yellow box junctions should be introduced on A420 to keep the junction clear for linking and through traffic to avoid traffic jams and increase highway safety</p>	<p>06/07/23 Await outcome of rugby club access decision as this would have an impact upon this crossroads.</p>		
9.9	4-23-25 Bath Road, Chippenham	<p>The Ambulance Service have taken up residency in one of the units on the Bath Road industrial Estate. At peak traffic times our crews are finding it difficult to exit the site even under blue light conditions and have witnessed several instances of panicked members of the public trying to make space.</p> <p>I have been asked to enquire about the possibility of having a hatched box area installed at the exit of the estate leading on to the main Bath Road. Wiltshire Council have confirmed that this would require some additional traffic management to be undertaken</p>			

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>06/07/23 KR to look at cost estimate as a priority.</p> <p>03/10/23 To provide a yellow box marking covering the junction (approx. 200m²), temporary signals are likely to be needed and as such the permanent signals would need to be switched off.</p> <p>Including traffic management, the cost estimate for providing the yellow box marking is £3500.</p> <p>This road is on the list for carriageway resurfacing. KR has asked for confirmation of dates and the possibility of including the yellow box marking as part of those works.</p> <p>Potential next financial year for resurfacing. To be put on hold until then.</p>			
10	New Requests submitted since the last meeting				
10.1	4-23-33 King Alfred Street, Chippenham	<p>https://maps.app.goo.gl/ZJuCUSbV7gMgAhMN9</p> <p>It has been reported to me that the narrow path through King Alfred street which is followed through to Hungerford road, is being used by cyclist. This is also a pathway for pedestrians so this can be difficult for both pedestrian and cyclist to use.</p> <p>This pathway used to have a no cycling sign, however this has been removed.</p> <p>The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject</p>	<p>25/01/24 LHFIG agreed no further action. This was not considered a priority for funding.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p> <p>The Town Council asks that a “cyclists dismount” advisory sign is considered for this location, rather than a “no cycling” sign which might have the effect of discouraging cyclists passing through the area and onto the wider cycle network.</p>			
10.2	4-23-34 Rowden Hill, Chippenham	<p>https://maps.app.goo.gl/FVEzhWGPHjAWSvNY7</p> <p>Both we (Ivy Park House) and our neighbours access Rowden Hill from a driveway on a corner.</p> <ol style="list-style-type: none"> 1. The turn right lane into Charter Road from Rowden Hill extends across our driveway (see photo) which means crossing multiple lanes of traffic or partially blocking the road to turn into the drive. 2. Turning right from our drive onto Rowden Hill is an accident waiting to happen as we can't see round the corner and assess oncoming traffic (see photo) and people often don't realise there's an exit there. 3. Vehicles speed round the corner (40+) exacerbating the danger. <p>We would like:</p> <ol style="list-style-type: none"> 1. The turn right box into Charter Road shortened/hatching extended so that we can pull into the hatched area before turning right into the drive 2. Signage making it clear to drivers coming down the hill that there is a concealed exit / limited visibility 3. The occasional mobile speed camera (outside of rush hour) to catch people speeding round the corner 	<p>25/01/24</p> <p>It was agreed that no action to be taken to change road markings etc however some improvement could be made by reduction of vegetation.</p> <p>Following the meeting Gemma Winslow checked ownership details and the vegetation is within adopted highway. CTC carry out this type of cutting back and so are to be asked if this can be included.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>Our neighbours are supportive of all 3 proposed solutions and I have permission to share their contact details if helpful.</p> <p>The Town Council supports this request in principle. However, this ‘in principle’ acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p>			
10.3	4-23-35 Wood Lane Car Park to The Causeway, Chippenham	<p>There is no lighting along this walkway which is unsafe in the evenings particularly for young and elderly people and is an area of anti-social behaviour.</p> <p>The Town Council supports this request in principle. However, this ‘in principle’ acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p> <p>The Town Council asks that careful consideration be given to the impact that any new lighting might have on the amenity of nearby residents or businesses. It is asked that motion sensors, or similar mitigation is considered.</p>	<p>25/01/24</p> <p>The route in question is not part of the adopted highway, is not owned by Wiltshire Council and does not form part of the Rights of Way network therefore no action can be taken by LHFIG.</p>		
10.4	4-23-36 Hill Rise, Chippenham	<p>https://maps.app.goo.gl/SH1MxkdvdN4GeYSp9</p> <p>To have the grassed area removed to widen the road. To have speed humps installed from the top of the hill to the bottom where Hill Rise exits onto Greenaway Lane. To have the speed limit reduced to 20mph.</p>	<p>25/01/24</p> <p>A scheme is already in progress to introduce a 20mph speed limit. Surveys show that traffic calming is not required to allow introduction of this reduced limit.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
			The grassed areas do not form part of the adopted highway but are owned by Wiltshire Council. However, widening the carriageway would likely result in increased vehicle speeds which would be detrimental.		
10.5	4-24-01 30 Ridings Mead, Chippenham	<p>https://maps.app.goo.gl/75tQz3VghSDb2Gjd8</p> <p>Vehicles damaging grass verge at front of property whilst parking/driving on. I would like to have white posts installed as others have along the same road.</p> <p>The Town Council supports this request in principle. However, this ‘in principle’ acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p>	<p>25/01/24</p> <p>GW advised that residents on Ridings Mead have been given permission to self-fund. RH to speak to resident and inform them of this. The request for permission and for details of allowed posts is to be sent to westernhighways@wiltshire.gov.uk</p>		
10.6	4-24-02 Flowers Yard, Chippenham	<p>https://maps.app.goo.gl/fjWJ7nWyLzdNRhTa8</p> <p>Parking for residents in flowers yard. This has been an issue for 15 years. Residents are unable to park anywhere near their properties due to flowers being used by, work vans, people working in town, people shopping and people using “The Arc”, even though there are two allocated car parks for them! The situation is going from bad to worse and I have been writing to the council for 15 years and I have copies of all correspondence. I have sent in petitions that were requested with signatures of all residents to ask for residents parking etc. Nothing has been done.</p>	<p>25/01/24</p> <p>CTC are to be asked to consider if there is a requirement for wider residents parking schemes across the town centre.</p> <p>Resident survey to be undertaken to determine level of support for a residents parking scheme using information and questionnaire provided.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>The Town Council supports this request in principle. However, this ‘in principle’ acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p>			
10.7	4-24-3 London Road, Chippenham – opposite Wiltshire Tyres	<p>https://maps.app.goo.gl/xNAiKtfFVBwFtRzh9</p> <p>There is an exit from a lane onto London Road, between 137 London road and Leonora house. This lane services houses from 137-145a London road. The parking on London road is congested and often encroaches very close to the exit of this lane.</p> <p>Exiting this lane onto London road can be very difficult as visibility is highly obscured when cars are parked close to the lane entrance. I Have spoken with several residents (137-145a London road) that this affects, and all have had ‘close calls’ when exiting, even when the exiting driver is being extremely cautious. Usually, traffic on London road is unable to see a car exiting as it is rushing to the next passing space (which is the lane exit.) The outcome is usually a near miss of a ‘T Bone’ type accident which is, as I understand, one of the less survivable accidents.</p> <p>Furthermore the combination of parked cars on both sides of the road causes confusion and traffic when navigating the junction. This increases the mental load on drivers when reacting to a car trying to exit onto London road increasing the chances of a collision. The speed of drivers on London road is often above the 30mph limit as they rush to pass parked cars to the next clear passing space, (which is often the lane exit.)</p>	<p>25/01/24 KR to add to waiting restrictions for advertisement.</p>		

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
		<p>I have spoken to the owner of Leonora house who is planning to submit planning applications to have the residence converted into many flats which will greatly increase the use of this exit onto London road and exacerbate issues.</p> <p>I understand that whilst the lane may not come under the jurisdiction of Chippenham council, London road does. The residents have two suggestions. 1) A short run of parking restriction (double yellows) near the exit of the lane would improve visibility considerably 2) a visibility improving convex mirror opposite the junction so you can see what traffic is coming 3) A concealed exit/entrance sign to warn traffic of a possible hazard</p> <p>The Town Council supports this request in principle. However, this 'in principle' acceptance is made subject to a formal recommendation being made by Wiltshire Council and a fully costed report being submitted by Wiltshire Council and is subject to debate and decision at a future PET Committee meeting.</p>			
11	AOB –				
11.1	LC – query about review of LHFIG mentioned by Cllr Thomas. RH is to find out – not aware of any information at this point.				
12	Funding Allocations made at this meeting				
12.1	<ol style="list-style-type: none"> 1. Dropped Kerbs 2024 - £8000 LHFIG (seeking £4000 from CTC to bring budget to £12,000) 2. Fallowfield / Foxgrove Chippenham Barrier Removals - £650 (£455 LHFIG/£195 CTC – to be confirmed) 3. A420 Speed Limit Changes - £16000 (£8000 LHFIG/ Biddestone and Slaughterford PC - £2920, North Wraxall PC - £3880, Castle Combe PC – £600, Yatton Keynell PC - £600 – to be confirmed) 4. A420 The Shoe – topographic survey - £1500 (£1050 LHFIG, £450 NWPC to be confirmed) 				

	Item	Update from previous meeting	Actions & Recommendations	Priority 1 – High 2 - Low	ACTION Who
	<p>5. A420 Ford – 1no Informal Crossing - £6000 (£4200 LHFIG/£1800 NWPC to be confirmed)</p> <p>6. Hill Rise Chippenham 20mph speed limit implementation - £11,000 (£5500 LHFIG/£5500 CTC to be confirmed)</p> <p>7. Fairfoot Close to Gascelyn Close Chippenham - £30,000 – (£7000 LHFIG, £7000 CTC to be confirmed, £16,000 other sources via CTC).</p> <p>Allocations from 2023-24 budget</p> <p>Allocations from 2024-25 budget</p>	LHFIG 2024-2025 allocation = £36,174, LHFIG allocations made = £33,750. Remaining 2024-25 budget = £2974. This excludes third party contributions.			
13	Date of Next Meeting - tbc				

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£0**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications – none

